**Lecturer in Health and Social Care**

**Part time, Wednesday, Thursday, Friday (22.2 hours)**

**£19,525 to £27,111 p.a or £32.21 per hour**

*Depending on fractional or sessional*

**Fixed Term maternity cover** *(up to a year or whenever the postholder returns)*

*Nescot is recognised as the ‘****Employer of the year’*** *at the Surrey Business Awards 2024 and offers a wide range of benefits and wellbeing activities to staff.*

At Nescot, we are recruiting for a Fixed term Part time Lecturer in Health and Social Care.

Nescot has a simulated ward environment with interactive technology resources such as VR Headsets, Reality Works Real Care Babies and other nursery associated equipment to provide real life learning experiences and provide learners with opportunities to apply theory to practice.

**What we are looking for:**

* Ability to adapt learning strategies to meet students’ needs
* Qualification up to degree level is preferred
* Vocational/industry experience is essential, ie. Paramedics, nursing, caring etc)

**Main Duties for the Lecturer in Health and Social Care:**

* Delivering learning experiences that are engaging, challenging and informed by professional practice
* Attend meetings as required
* Develop existing and/or new courses together
* *Teach on Health and Social Care levels 2 (1st years and 2nd years)*

**Benefits:**

* Full time lecturers get 48 days annual leave + bank holidays + Christmas closure
* A discounted on-site gym, sports hall, Starbucks, fitness class, osteopathy and day nursery
* 5-minute walk from Ewell East Station
* Free online qualifications
* Blue light discount
* Free parking on-site

*Nescot is graded ‘Good’ by Ofsted following its latest inspection in January 2023. The report recognises that students “enjoy their courses and are motivated to succeed”, and benefit from “highly supportive relationships” with staff. At Nescot, we’re proud of our inclusive culture and we welcome all applications. Applicants must be willing to undergo child protection screening including checks with past employers and criminal record checks (enhanced DBS clearance).*

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**Job Description**

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| **Position Details:** | |
| **Title:** | Lecturer in Health and Social Care |
| **Department:** | Health care and Early Years |
| **Fraction:** | Part Time |
| **Status:** | Fixed Term |
| **Grade:** | NLEC Grade 4 |
| **Child/Vulnerable Adult Contact:** | Yes |

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| **Reporting / Department Details:** | |
| **Responsible to:** | Curriculum Manager |
| **Job Purpose:** | |
| To teach and train students in a variety of learning environments.  To provide support and opportunities for students and clients to achieve their maximum potential. | |

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| **Main Duties and Tasks:** |
| * To take responsibility for teaching and tutoring students in the Health and Social Care department * To prepare for classes, to assess students and to mark all work done by the students, including any terminal or modular examinations * To accurately maintain registers of students’ attendance for each of your classes in accordance with the regulations printed on registers including completing the totals at the end of each session. * To keep records of student work and submitting reports on same if requested. * To prepare teaching materials in all formats to facilitate student learning. * To provide such copies of student learning programmes as may be required by the Head of Department, Section Leader, Department Administrator, and other college departments. * To provide within the Learning Programme indications of the frequency of assessment of student work, deadlines for completion by student, and timetable for discussion of outcomes with staff. * To prepare, before the course(s) begins, a syllabus or an outline of your course to induct students onto programmes and to advise students on their choice of books, materials, and other educational aids relevant to their course. * To comply with the relevant Health and Safety legislation in connection with your work. To be aware of any special requirements of your area of work and to assume a level of responsibility appropriate to your role as set out in College Policies and Procedures. * To work within the security guidelines and any relevant codes of practice and rules laid down by the College. * To promote student welfare. * In some cases, to undertake course development and related administration. * To comply with the College’s Code of Conduct for employees and any regulations which the college may from time-to-time issue to ensure the efficient and safe operation of its business and the welfare and interests of its employees and students. In particular, to be responsible for the safe custody and proper use of all furniture, equipment, tools, materials etc used by your class(s). * To participate in and co-operate with own Performance Review Interview to ensure that job related targets are met. * To support any visit by your line manager, an Ofsted Inspector or senior member of the College staff during any classes conducted by you. * To be responsible for the conduct of your class and to support and discipline students within the college policy and procedures to maintain an effective learning environment for all (using the support of line managers and cross college facilities where necessary). To report any instances of misconduct, including by a student damaging equipment, furniture, or premises, to your line manager. * To follow up student absences, withdrawals, and destinations, by telephone, letter, or other appropriate means and to inform Head of Department, Course Tutor and CIS of final outcome to inform future action. * As part of course teams to achieve enrolment, retention and achievement targets agreed with the Head of Department. * To co-operate with the quality improvement programme within the college as required and participate in the teaching observation programme. |

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| **Personal Development:** |
| * Participates in, and co-operates with, own Performance Review Interview to ensure that job-related targets are met and on going staff development in line with Nescot’s aims. * To carry out Continuing Professional Development (CPD) relevant to the role, including subject or professional updates. * To work within the security guidelines and any relevant codes of practice and rules laid down by the College. * To comply with the College’s Code of Conduct for employees and any regulations which the College may from time to time issue to ensure the efficient and safe operation of its business and the welfare and interests of its employees and students. In particular to be responsible for the safe custody and proper use of all furniture, equipment, tools, materials etc. used by your class(s). * Staff at Nescot are required to complete mandatory online training modules to ensure the highest standards of education and safety. This training covers (but not limited to) child protection, health and safety, first aid, fire safety, safeguarding, and data protection. Additionally, staff may be required to undertake training specific to their role. This ongoing professional development is essential for maintaining a positive and supportive environment. |

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| **Equality and Diversity and Nescot Values:** |
| * It is the responsibility of the post holder to promote equal opportunity and recognition of diversity and Nescot Values throughout the College. * The post holder will undertake their duties in full accordance with the College’s policies and procedures relating to equal opportunity and diversity and Nescot Values. |

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| **Safeguarding and PREVENT Responsibilities:** |
| * It is the responsibility of the postholder to commit to safeguarding and promoting the welfare of students within the College. * The postholder will undertake their duties in full accordance with the College’s policies and procedures relating to safeguarding, PREVENT and promoting the welfare of students. |

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| **Additional Duties:** |
| * To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College at the initial place of work or any other of the College's sites within the area. |
| **Health and Safety:** |
| Under the Health & Safety at Work Act 1974, whilst at work, you must take reasonable care for your own health and safety and that of any other person who may be affected by your acts or omissions. In addition, you must co-operate with the College on health and safety and not interfere with, or misuse, anything provided for your health, safety or welfare.  Copies of Nescot’s Health & Safety Policy are available in every Department and/or from Onboarding. |

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| **Annual Leave:** |
| Please note that it is expected that post holders will take their annual leave at times convenient to the department and it’s students, which will normally therefore be at times when students are not in College.  This job description is current as dated. In consultation with the post holder it is liable to variation by the College to reflect actual, contemplated or proposed changes in or to the job.  UPDATED BY: HoD Date: 2025  UPDATED BY: HR Date: may 2025 |

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| **Person Specification – Lecturer in Health and Social care** | | | | |
|  | **Essential** | **How Identified\*** | **Desirable** | **How Identified\*** |
| **Experience** | Relevant and recent work experience within the field of Health or Social Care  Willingness and commitment to undertake research and personal development in identified areas to be able to deliver the agreed curriculum  Recent experience of teaching and assessing on Cache Health and Social Care courses | A / I  I  A/I | Experience in recent teaching in HSC  Experience within the care sector | A / I  A/I |
| **Skills and Abilities** | Computer literacy in MS Office packages | T |  |  |

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| **Qualifications** | Possess a degree or equivalent in the field of Health or Social Care.  Willingness and commitment to undertake training for C & G Award in Education & Training and undergo College teachers ‘toolkit training’ programme if candidate does not possess recognised teaching qualification | A / I  A/I | Possess a C & G Award in Education & Training or above recognised teaching qualification  Other Academic and/or professional qualifications appropriate to the subject area taught | A  A |
| **Personal Qualities** | Able to evidence good communication skills, both written and spoken  Able to evidence ability to work well within a team  Ability to respond to differing learner needs and be proactive to enable them to succeed  Able to evidence organisational and administrative skills  Commitment to continuing professional development  A demonstrable commitment to Equality & Diversity and Nescot Values  Commitment to safeguarding, PREVENT & promoting the welfare of students  The required health and physical capacity to carry out the relevant teaching activities, after the College has made such adjustments as may be required under the disability provisions of the Equality Act 2010  Commitment to energy management and sustainability | I/O  I  I/O  I  I  I  I  M  I |  |  |

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| **KEY** | | | | |
| **A** = Application Form | **I** = Interview | **O** = Observed Teaching Session | **T** = Test | **M** = Medical Questionnaire |