**Performing Arts Lecturer: Musical Theatre and Acting Specialist**

**Full-Time, Permanent**

**£32542 to £45185**

**37 hours a week**

*Nescot is recognised as the ‘****Employer of the year’*** *at the Surrey Business Awards 2024 and offers a wide range of benefits and wellbeing activities to staff.*

We are seeking an experienced, passionate, and versatile Lecturer in Performing Arts to join our dynamic and growing department. This is an exciting opportunity for a committed individual to contribute to a high-performing team, delivering outstanding teaching across both the Musical Theatre and Acting pathways.

The successful candidate will bring creativity, subject expertise, and a learner-focused approach to help our students thrive, both academically and professionally. You will have experience delivering on UAL Awarding Body qualifications at Further Education (FE) level and above and will be confident teaching a wide range of performance disciplines.

**You should have:**

* Industry experience as well as a degree in performing arts
* Teaching experience (essential)
* Experience at internal verification
* A background in both Musical Theatre and Acting (essential)
* A highly organised and flexible approach to work
* A high level of interpersonal, motivational and communication skills
* A passion for working with people of all ages, especially young adults as well as having a commitment to student learning and attainment.
* Experience in delivering engaging and inclusive teaching across Acting and Musical Theatre specialisms, including:
	+ Acting Skills and Techniques
	+ Movement and Physical Theatre
	+ Voice and Singing
	+ Basic Choreography
* Provide academic and pastoral support to learners, including progress monitoring and tutorials
* Participate in curriculum development, standardisation, and internal moderation processes

There may be the opportunity to course lead the performing arts courses if successful.

**Benefits:**

* A discounted on-site gym, sports hall, fitness class, osteopathy and day nursery
* 5-minute walk from Ewell East Station, Free parking on-site
* Discounted Starbucks, Modern hair and beauty salon offering employee discounts
* Free online qualifications

*Nescot is graded ‘Good’ by Ofsted following its latest inspection in January 2023. Inspectors rated the College as Good in all 8 aspects. The report recognises that students “enjoy their courses and are motivated to succeed”, and benefit from “highly supportive relationships” with staff. Safeguarding arrangements are “effective” with regular training for staff, and leaders have in place “an effective policy for safer recruitment.”*

*At Nescot, we’re proud of our inclusive culture and we welcome all applications. Applicants must be willing to undergo child protection screening including checks with past employers and criminal record checks (enhanced DBS clearance).*

**Closing date is Saturday 24th May 2025**

**Interview date is TBC**

**Job Description**

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| **Position Details:** |
| **Title:** | Performing Arts Lecturer |
| **Department:** | Performing Arts |
| **Fraction:** | 1.0 FT |
| **Status:** | Permanent |
| **Grade:** | NLEC Grade 4 |
| **Child/Vulnerable Adult Contact:** | Yes  |

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| **Reporting / Department Details:** |
| **Responsible to:** | Curriculum Manager |

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| **Job Purpose:** |
| To teach and train learners and ‘clients’ in a variety of learning environments.To provide support and opportunities for learners and clients to achieve their maximum potential.To provide tutorial/pastoral support and guidance for designated group/s of learners. |

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| **Main Duties and Tasks:** |
| * To take responsibility for learners in this area
* To prepare for classes, to assess learners and to mark all work submitted by learners, including any terminal or modular examinations
* To accurately maintain registers of learners’ attendance for each of your classes in accordance with the regulations printed on registers including completing the totals at the end of each session.
* To keep records of learners work and submitting reports on same if requested.
* To prepare teaching materials in all formats to facilitate learners learning.
* To provide such copies of schemes of work as required by the Group Tutor / Programme Coordinator, Head of Department, Department Administrator and other college departments.
* To provide within the Learning Programme indications of the frequency of assessment of learners work, deadlines for completion by learners, and timetable for discussion of outcomes with staff.
* To prepare, before the course(s) begins, an outline of your course to induct learners onto programmes and to advise learners on their choice of books, materials and other educational aids relevant to their course as contained in the course handbook.
* To comply with the relevant Health and Safety legislation in connection with your work. To be aware of any special requirements of your particular area of work and to assume a level of responsibility appropriate to your role as set out in College Policies and Procedures.
* To work within the security guidelines and any relevant codes of practice and rules laid down by the College.
* To promote learners welfare.
* In some cases to undertake course development and related administration.
* To comply with the College’s Code of Conduct for employees and any regulations which the College may from time to time issue to ensure the efficient and safe operation of its business and the welfare and interests of its employees and learners. In particular to be responsible for the safe custody and proper use of all furniture, equipment, tools, materials etc used by yourself and by your class(s).
* To participate in and co-operate with own Performance Review Interview to ensure that job related targets are met.
* To support any visit by your Line Manager, an Ofsted Inspector or Senior Member of the College staff during any classes conducted by you.
* To be responsible for the conduct of your class and to support and discipline learners within the College Policy and Procedures to maintain an effective learning environment for all (using the support of line managers and cross college facilities where necessary). To report any instances of misconduct, including that of a learner or colleague damaging equipment, furniture or premises, to your Line Manager.
* To follow up learner absences, withdrawals and destinations, by telephone, letter or other appropriate means and to inform Head of Department, Group Tutor and CIS of final outcome to inform future action.
* As part of course teams to achieve enrolment, retention and achievement targets agreed with the Head of Department.
* To co-operate with the quality improvement programme within the college as required and participate in the teaching observation programme.
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* Provide 1:1 and group tutorial support, adapting prescribed content to meet the needs of the students
* Set personalised targets for students and conduct and record regular reviews of their progress
* Facilitate discussions on personal development, study skills, employability, citizenship, and health
* Mentor and coach students in relation to building self-esteem, resilience, and emotional regulation strategies
* Coach students on managing anxiety, behaviour challenges, and developing social skills
* Explore practical independent living skills, life skills, and personal safety as appropriate
* Collaborate with internal pastoral teams and external agencies to provide specialised support
* Maintain accurate records of student progress, attendance, targets, and causes for concern.

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| **Personal Development:** |
| * Participates in, and co-operates with, own Performance Review Interview to ensure that job-related targets are met and on going staff development in line with Nescot’s aims.
* To carry out Continuing Professional Development (CPD) relevant to the role, including subject or professional updates.
* To work within the security guidelines and any relevant codes of practice and rules laid down by the College.
* To comply with the College’s Code of Conduct for employees and any regulations which the College may from time to time issue to ensure the efficient and safe operation of its business and the welfare and interests of its employees and students. In particular to be responsible for the safe custody and proper use of all furniture, equipment, tools, materials etc. used by your class(s).
* Staff at Nescot are required to complete mandatory online training modules to ensure the highest standards of education and safety. This training covers (but not limited to) child protection, health and safety, first aid, fire safety, safeguarding, and data protection. Additionally, staff may be required to undertake training specific to their role. This ongoing professional development is essential for maintaining a positive and supportive environment.
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| **Equality and Diversity and Nescot Values:** |
| * It is the responsibility of the post holder to promote equal opportunity and recognition of diversity and Nescot Values throughout the College.
* The post holder will undertake their duties in full accordance with the College’s policies and procedures relating to equal opportunity and diversity and Nescot Values.
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| **Safeguarding and PREVENT Responsibilities:** |
| * It is the responsibility of the postholder to commit to safeguarding and promoting the welfare of students within the College.
* The postholder will undertake their duties in full accordance with the College’s policies and procedures relating to safeguarding, PREVENT and promoting the welfare of students.
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| **Additional Duties:** |
| * To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College at the initial place of work or any other of the College's sites within the area.
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| **Health and Safety:** |
| Under the Health & Safety at Work Act 1974, whilst at work, you must take reasonable care for your own health and safety and that of any other person who may be affected by your acts or omissions. In addition, you must co-operate with the College on health and safety and not interfere with, or misuse, anything provided for your health, safety or welfare.Copies of Nescot’s Health & Safety Policy are available in every Department and/or from Human Resources. |

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| **Annual Leave:** |
| Please note that it is expected that post holders will take their annual leave at times convenient to the department and it’s students, which will normally therefore be at times when students are not in College.This job description is current as dated. In consultation with the post holder it is liable to variation by the College to reflect actual, contemplated or proposed changes in or to the job.UPDATED BY: HoC Date: May 24 UPDATED BY: HR Date: May 25 |

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| **Person Specification – Lecturer in Performing Arts** |
|  | **Essential** | **How Identified\*** | **Desirable** | **How Identified\*** |
| **Experience** | Minimum of 3 years industry work experience of Musical Theatre and Acting.Experience of teaching Experience of assessing, marking and providing quality assessment feedback to students | A / III | Experience of teaching on UAL coursesExperience of teaching on L4 courses or aboveExperience of producing and touring professional and/or student work to festivals/touring venuesExperience of other performance genres (eg, immersive theatre, site specific, physical theatre, acting, devising theatre) | A / IA/IAA |
| **Skills and Abilities** | Computer literacy in MS Office packagesICT Level 2 or aboveA range of relevant skills to be able to teach Performing Arts at HE level.  | TTA / I |  |  |

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| **Qualifications** | Have a full teaching qualification or the willingness and commitment to undertake training for teaching qualification if candidate does not possess recognised teaching qualificationQualified at degree level /equivalent in the field of Performing Arts with a specialism in Musical Theatre and Acting | A / IA | Possess a recognised teaching qualification e.g. PTLLS (Passport to teach in life long learning sector)/ DTLLS (Diploma to teach in life long learning sector), Cert ED (Stage 3) MA Level qualification in Performing ArtsAssessors/internal verification qualification | AAA |
| **Personal Qualities** | Able to evidence good communication skills, both written and oralAble to evidence ability to work well within a teamAbility to respond to differing learner needs and be proactive to enable them to succeedAble to evidence organisational and administrative skillsCommitment to continuing professional developmentA demonstrable commitment to Equality & Diversity and Nescot ValuesCommitment to safeguarding, PREVENT & promoting the welfare of studentsThe required health and physical capacity to carry out the relevant teaching activities, after the College has made such adjustments as may be required under the disability provisions of the Equality Act 2010Commitment to energy management and sustainability | A/II/AIIIIIMI |  |  |

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| **KEY** |
| **A** = Application Form | **I** = Interview | **O** = Observed Teaching Session | **T** = Test | **M** = Medical Questionnaire |